



TERMS OF REFERENCE FOR
WARKWORTH DRAMA GROUP COMMITTEE MEMBER

As a Committee Member of the Warkworth Drama Group, you are responsible for the following:

1. **General**

- a. Attending meetings when able, or sending apologies to the Secretary.
- b. Submitting appropriate items to the Secretary for the agenda.
- c. Suggesting suitable productions, fundraising activities or social events to be undertaken by the group.
- d. Aiding the Director(s) as and when required. As well as the roles required to put on a production, this includes (but is not limited to) such activities as distributing flyers, donating raffle prizes, etc.
- e. Supporting the fundraising activities of the group; this includes (but is not limited to) such activities as helping to run a stall at a coffee morning, donating tombola prizes etc.
- f. In the event of a legal dispute against the group, committee members will share collective responsibility.

Chairperson, Warkworth Drama Group

I certify that I have read and understood the TORs described above.

Signature:

Name and initials:
(in block capitals)

Date: